

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

School Committee Conference Room
Emerson School
Bolton, MA

January 28, 2015

SCHOOL COMMITTEE IN ATTENDANCE: Nancy Federspiel, Maureen Busch, Julie Fay, Lynn Colletti, Nicole Odekirk and Lorraine Romasco

ABSENT: Kara Keith, Cathy Their

ADMINISTRATION IN ATTENDANCE: Michael Wood, Superintendent of Schools, George King, Assistant Superintendent

CALL TO ORDER

Ms. Federspiel called the meeting to order at 6:16 PM in the School Committee Conference Room, Emerson School, Bolton, MA.

Student Advisory Report – No Report

NEW BUSINESS

FY15 Second Quarter Financial Update

Mr. King provided the FY15 second quarter financial report, advised that the special education out of district tuition line item is going to be in deficit at year end, it appears this deficit will be significant, possibly nearing \$400,000. Mr. King advised another line item concern is long term substitutes, the district has had a larger number than usual of leaves of absences this year. Mr. King stated the balance of the budget has no major or significant deficits that are apparent at this time. Line items such as health insurance and energy, which can be volatile, appear to be nominal.

FY15 Transfers

Mr. King advised there is a memo and spreadsheet in the packet tonight for the control line item transfers. Mr. King advised the purpose of this transfer is to simply recognize the actions necessary to meet the costs of the collective bargaining agreement that was not in place when this budget was adopted. Making the transfers now will allow the FY2015 line items that appear in the FY2016 budget presentation to be accurate and reflective of the real costs.

MOTION

Nancy Federspiel made a motion to approve the control line item transfers as outline in the memo from George King dated 1/26/15; seconded by Nicole Odekirk **IN FAVOR:** Nancy Federspiel, Maureen Busch, Julie Fay, Lorraine Romasco, Nicole Odekirk and Lynn Colletti, **VOTED AND PASSED. UNANIMOUS (6-0-0)**

FY16 Superintendent's Proposed Budget

Mr. Wood provided an overview of the FY16 budget via a power point presentation. Mr. Wood advised the excel spreadsheets detailing the FY16 budget proposal will be emailed to the school committee tomorrow. Mr. Wood advised the next steps are on February 11th will be the presentations by the schools and departments, the February 25th meeting will continue budget discussions and any requested information from the February 11th meeting will be presented, at the March 11th meeting the budget must be voted. The committee members and members of the audience asked questions on tonight's presentation regarding technology, PD, staffing, school choice revenue and curriculum/instruction.

Wellness Presentation

Shawna Croteau, Becky Herberger, Tricia Pischock, Bolton parents of children at FSS who have children with life threatening food allergies, and food allergy management expert Jan Hanson attended the meeting to bring awareness to the issue of children in the district with life threatening allergies and the need for a district policy to address the prevention and treatment of reactions to those allergens. Ms. Croteau advised the parents have formed a group called Nashoba Food Allergy Education and Awareness Group (NFAEA), the group provided statistics of were reactions occur in schools, ideas for prevention of reactions and the emotionally and physical effect on children with these allergies. After the presentation it was advised this group will meet with the NRSC Policy Subcommittee at their March 4th meeting to continue discussions on district policy development.

Lease Authorization

Mr. Wood advised the Authorizing Resolution Form for the van lease is in the packet tonight and a vote is needed to approve the resolution.

MOTION

Julie Fay made a motion to approve the authorizing resolution for the van lease; seconded by Nancy Federspiel **IN FAVOR:** Nancy Federspiel, Maureen Busch, Julie Fay, Lorraine Romasco, Nicole Odekirk and Lynn Colletti, **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Modular Purchase

Mr. Wood advised a vote is needed to accept the gift of the double wide modular classroom from the Town of Stow. Mr. Wood advised the estimated cost of relocating and set up of the modular to be approx. \$85,000.

MOTION

Julie Fay made a motion to accept the gift of the double wide modular classroom from the Town of Stow and approve up to \$100,000 in costs for relocating and setup of the modular; seconded by Lorraine Romasco **IN FAVOR:** Nancy Federspiel, Maureen Busch, Julie Fay, and Lorraine Romasco **VOTED AND PASSED. OPPOSED:** Nicole Odekirk and Lynn Colletti **(4-2-0)**

Staff Feedback Survey

Ms. Romasco and Ms. Odekirk advised the draft staff survey is in the packet tonight and advised the Policy Subcommittee will be meeting on Friday morning to finish the work on the survey and asked the committee if they had any suggestions or feedback on the survey. Ms. Federspiel stated the survey was excellent but was concerned about the length of the survey. The committee reviewed the survey, discussed the timeline and tool that will be used to administer the survey, no major changes were suggested. Policy will review again on Friday with a launch in March.

SUBCOMMITTEE REPORTS

Facilities and Finance SubCommittee

No Report

Personnel Report

No Report

Policy SubCommittee

No Report

ESBC

No Report

NRHS Space Study

Ms. Romasco reported the committee had another very productive meeting, stating that Bill Cleary attended and provided a review of all the major systems in the building, advising is was very informative. Ms. Romasco stated Mr. Cleary advised the systems were currently “ok” but major renovations to the building could cause the systems to go out of code. Ms. Romasco advised Robert Czekanski of the task force, will be working with Dr. Graham on the NRHS schedule. Mr. Wood advised an interim report will be provided at an upcoming meeting.

SUPERINTENDENT’S REPORT

Mr. Wood reviewed his Superintendent’s report; *(The Superintendent’s Report is available in its entirety on the NRSD website, www.nrsd.net.*

Topics included:

- Blizzard of 2015
- School Van Lease
- Parking on Green Road
- Staff Input and Participation in FY16 Planning
- Foundation Commission

CORRESPONDENCE

ACTION ITEMS

CONSENT AGENDA

Topics on consent agenda included:

January 30, 2015 Warrants

| <u>WARRANT NO.</u> | <u>DATE</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|-------------|--------------------|----------------|
| 3463 | 01/30/15 | VENDOR | \$ 461,175.41 |
| 3465 | 01/30/15 | PAYROLL | \$1,539,634.56 |

CITIZENS' COMMENTS

NONE

MOTION

Maureen Busch made a motion to adjourn at 9:47 pm; seconded by Julie Fay **IN FAVOR:** Nancy Federspiel, Maureen Busch, Julie Fay, Lorraine Romasco, Nicole Odekirk and Lynn Colletti, **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Respectfully Submitted,
Aleta Masterson
Executive Assistant

Reference Documents

Agenda
Line Item Transfers Memo
2nd Quarter Financial Report
IJOA-Field Trips Policy
JIC-Student Discipline Policy
KDDA-Publication of Personal Information Policy
ECA-Buildings and Grounds Security Policy
Nashoba Teachers and Staff Climate Survey
Superintendent's Report
Form of Authorizing Resolution
Meeting Minutes of 1/14/15
School Committee - Faculty Communication Forum Notes

Presentations

FY16 Budget
Wellness – Food Allergies in Schools